July 7, 2021

To whom it may concern,

My name is <your name>. I am a member of the Body Language Assistance and Support Team (BLAST). BLAST is the nonprofit parent organization that works for the betterment of our dancers at Body Language Dance Company. I am writing to you to request a donation for our upcoming fundraiser.

We are holding a golf tournament and silent auction on September 18, 2021, at Glen Eagle Golf Course. The funds raised from the outing will help to cover expenses for the team to travel and attend conventions, as well as to help with upgrades needed to the classrooms to enhance the students’ learning.

Please consider supporting our event with a tax-deductible donation. All sponsors will be featured on our welcome banner. Please feel free to contact our fundraising chair if you have any questions.

Thank you,

<Your Name>

Michelle Brightman

BLAST Fundraising Chair

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